



Guidelines for Bareboat or Skippered charters due to Coronavirus (COVID-19) outbreak

In Discovery Yachting our first aim is to ensure that our clients not only are happy with our services, but also remain overly satisfied under these extraordinary circumstances. Regarding the now well-known global outbreak of COVID-19 we have introduced flexible updated policies and implemented preventing measures to ensure that all of you continue to feel safe each time you book with us and sail with Discovery Yachting. For this reason, we will all have to follow some guidelines by the Greek Government, the Ministry of Shipping and Island Policy and the World Health Organization.

A. Actions undertaken during handover of yacht (before and during check-in procedure)

Discovery Yachting has already incorporated the best practices and recommendations from World Health Organization (WHO), and according to the guidance of our public health experts. All actions have been taken regarding all the procedures for cleaning and disinfection of our fleet, in order to achieve the highest standards of hygiene and sanitation, to protect both our clients and our personnel.

During the welcome of the passengers at the marina, the reception staff is recommended to avoid kisses, hugs, handshakes, and any other kind of physical contact. These acts of kindness can be replaced by respectful body postures, accompanied by a phrase of kind welcome.

1. **Maximum one (1) crew members** (the Charterer) **can enter our reception office to fill in the required paperwork for the charter.** Clients are required to wear mask and maintain safe distance (not to attempt to cross plexiglass divider).
2. While completing charter's crew list, client will also have to definitely provide mobile telephone numbers of all passengers, if not given until that time, so they can be contacted in case of emergency.
3. **Before embarkation, all adult passengers must complete "Declaration of Health Questionnaire"** (provided by our personnel) and hand it over before embarkation, so it can be evaluated. Each questionnaire shall be kept by our office for two months from the date of its receipt, according to the General Data Protection Regulation (GDPR) legislation.
4. Before embarkation clients will receive **"Covid-19 Protection Kit"** including
 - Medical masks
 - Disposable gloves
 - Hand hygiene supplies
 - Tissues
 - Plastic bags for safe disposal of infectious waste
 - **Infrared thermometer with instructions (to be returned upon disembarkation)**
 - **Finger pulse oximeter with instructions (to be returned upon disembarkation)**
 - **Please note that there will be an antiseptic base upon entering the yacht.**

5. **During check-in procedure**, maximum two crew members (the skipper and another crew member) can remain on the yacht, while the rest passengers can wait in our fence marked sun shaded kiosk (avoiding overcrowded areas). The staff member of Discovery Yachting in charge of performing check-in, will be wearing mask and, in the presence of the crew members, shall disinfect his/her hands and wear disposable gloves. The delivery of the yacht shall start from the interior and shall be completed with the exterior thereof. Crew members entering the yacht shall disinfect their hands and wear masks.
6. The rest of the crew will be able to carry their luggage on board only after our personnel leave the yacht, which will mean that check-in procedure will have been completed. The Skipper/Charterer will then have to return the Inventory List in the reception office signed, to receive boat's papers.
Alternatively, the inventory list can be filled in, signed, and sent via our [online e-Check in](#).
7. Additional equipment (e.g. outboard) ordered with the reservation shall be cleaned with antimicrobial cleaning fluids and placed on the yacht before the arrival of the charterers. Additional equipment decided on spot will be placed on the yacht after the presentation of the interior and exterior of the yacht.

Some of the preventing measures we have undertaken regarding our yachts are:

1. The **required disinfection and sanitation will be applied on each yacht** right before every client's embarkation/after disembarkation, in collaboration with a dedicated disinfection company. Our cleaning staff is equipped with deep cleaning equipment and is well-trained and prepared to perform excellent cleaning services. Please note that our cleaning personnel also applies the individual preventing measures and always wears protective gloves and masks.
2. Bed sheets linen and towels are sent to laundry where everything is washed up with professional detergents at 90°C in accordance with European standards, dried in separate machines at 90°C, and ironed with specialized equipment at more than 100°C. In the galley all surfaces are sanitized and polished, all food items are removed from drawers, cupboards and fridges and sinks, oven, stove are also cleaned and sanitized. Regarding WCs, toilets, sinks, and showers are all sanitized and disinfected, given special attention to pumps, door handles and shower heads.
3. After disinfection no further entry by technicians or cleaners is allowed until client will be checking in.
4. **Technicians shall complete all the necessary work before internal and external cleaning of the yacht.** However, if a last-minute technical problem arises, they shall enter the yacht in the way that the person in charge of delivery entered, always wearing non-surgical masks. Then, in the same way, Cleaning Staff shall enter, wearing non-surgical masks, in order to clean the surfaces of the spot that has been repaired. After the definitive departure of the Technicians, the Cleaning Personnel, and the person in charge of delivery, the rest of the crew shall board the yacht.

B. General instructions for passengers (before and during charter)

Since yachts sail between different ports continuously, harmonization is needed regarding protocols to be implemented. Having in mind recommendations by the Greek Government and WHO, our company suggests the following:

1. **Passengers should perform frequent hand hygiene:** frequent hand washing with soap is recommended, for at least 20 seconds. If hands are not visibly soiled, clients can use an alcoholic solution alternatively (containing at least 60% ethyl alcohol or 70% isopropyl alcohol). Please note that the use of disposable gloves does not substitute hand washing.



You can find more details here: <https://www.who.int/news-room/articles-detail/updated-who-recommendations-for-international-traffic-in-relation-to-covid-19-outbreak>

and here: <https://www.who.int/emergencies/diseases/novel-coronavirus-2019/advice-for-public>

2. **Refrain from touching your mouth, nose or eyes,** before having washed properly your hands. In case you have any contact with objects touched by other people (handrails for example), please remember to sanitize your hands before eating, drinking, smoking, or coming in contact with another person, in order to prevent spreading germs.
3. **Cover your mouth and nose** with a flexed elbow or paper tissue when coughing or sneezing and disposing immediately of the tissue and performing hand hygiene.
4. **Keep safety distance** (minimum 1.5 to 2 meters) from other people, either if someone besides the crew needs to enter the yacht or if you stay in land area. We would recommend in both cases the use of face mask, and a general avoidance of crowded areas.
5. **Using a mask:** The use of non-surgical mask (fabric or disposable) is recommended for the general public when visiting indoor covered areas and outdoor crowded areas at land facilities,

and in any case, wherever is factually not possible to comply with safety distance. Therefore, all persons onboard must have a sufficient number of masks in their baggage (except the masks our office will also provide). Before placing and removing your mask, you will need to have properly washed your hands. You can also follow the instructions below:



In Greece the use of mask is mandatory for the passengers of airplanes and inside all airport areas, coastal shipping vessels/ferries, subway, trains/railways, city/intercity and tourist buses and taxis. The use of mask is also mandatory when using elevators and visiting hospitals, clinics, or diagnostic centers. Mask is to be replaced regularly at intervals not exceeding 4 hours.

C. Actions that our clients need to undertake during their charter

It is strongly recommended that all persons boarding the yacht be adequately informed of the symptoms of the infection, the proper use of personal protective equipment (mask and gloves) and the general measures preventing COVID transmission during their holidays. Passengers will also have to comply with the guidelines below:

- 1. Daily temperature and oxygen monitoring:** along with boat papers, clients will receive an infrared thermometer and a finger pulse oximeter. Throughout their charter, clients will have to measure their temperature every day, to determine whether their body temperature is normal or above normal and use the oximeter to observe their body oxygen levels and heart rate. Following the above daily measurements, clients will have to complete "**Healthcare Logbook**" with the following:
 - Body temperature and time of thermometer reading of every passenger onboard.
 - Percentage of oxygen saturation in the blood (and the heart rate) and time of oximeter reading, of every passenger onboard, measured with a finger pulse oximeter.
 - Cases of COVID- 19 infection symptoms in the Crew (sudden onset of the disease, with at least one of the following symptoms: cough, fever, dyspnea).
- 2. Clients will also have to complete a "Journey Logbook"** concerning:
 - Every geographical location where the yacht is anchored, the date and time of arrival thereto and the date and time of departure therefrom.

- Name, surname, professional qualification, mobile phone number and e-mail address, date and time of entry and exit from the yacht of any third party deemed necessary or required or allowed to be present inside the yacht, such as Technicians, members of the Port Police - Coast Guard and others.

Please note that the above **“Healthcare Logbook”** and **“Journey Logbook”** shall be available for inspection to port and health authorities.

3. **Antiseptics:** entering every yacht, there is an antiseptic base, in order to facilitate our clients to sanitize their hands while entering/exiting the boat. Regarding the additional antiseptics clients might carry with them, we suggest keeping them stored in a cool place inside the yacht, since, due to their chemical composition, there is always a risk of possible ignition if exposed to high temperatures.
4. **Gatherings onboard** exceeding the permitted maximum number of persons defined by legislation, should be avoided.
5. **If external working brigades enter the yacht**, or anyone besides the crew, we recommend the use of face mask, and distance of minimum 1.5 to be kept, as stated above. Also, the sanitary facilities of the yacht should not be used by external working brigades.
6. **Use of gloves** is recommended while refueling, and generally when touching surfaces or equipment many people might have touched before.
7. **Natural ventilation** of the interior of the yacht is recommended. Use of air conditioning should be avoided or accompanied by the inflow of fresh air, with emphasis on non-recirculation of air.

D. Actions that our clients need to undertake in case of COVID-19 symptoms onboard

1. Patient should use surgical mask and cover their cough, to prevent spreading the disease to the rest of the crew.
2. Patient should perform frequent hand hygiene using alcohol-based hand rubbing solution (e.g. after coughing and sneezing)
3. Patient should remain isolated onboard with separate cabin, private toilet, and meals served inside the cabin.
4. The rest of the crew members should return to a port (for example Marina Gouvia, in Corfu) where:
 - Laboratory tests can be performed on all crew members to determine whether anyone is infected.
 - If one or more COVID-19 cases are found, appropriate medical support can be provided within these structures for their recovery, and in case of severe symptoms of the disease, they can be transferred immediately to hospitals.
 - There is specialized staff that can perform disinfection and cleaning of the yacht.
5. The Crew, during the course of the yacht to one of the above ports shall come in wireless communication on channel 16 (VHF) with the local port authorities, in order to notify them of the health problem they are facing. This notification shall be made by oral reading of the Maritime Declaration of Health (MDH) of Annex I.2. In addition, they shall notify the competent port authority of the number of passengers. As soon as possible, they shall contact the person in charge of the departure base.
6. The Crew shall dock the yacht, at a point indicated by the port authorities. Coming alongside (dock along) is recommended, if possible, so that the health care staff can pick the patient with the greatest possible ease and safety.

7. During the disembarkation of suspected cases, every effort should be made to minimize the exposure of other persons and environmental contamination. Suspect cases should be provided with a surgical mask to minimize the risk of transmission.
8. The Crew shall report to the competent state authorities all the patient's contacts, starting two days before the onset of symptoms.

E. Actions that our clients need to undertake during re-delivery (check out procedure)

1. During check out procedure, maximum two crew members (the skipper/charterer and another crew member) can remain on the yacht, while the rest disembark. The staff member of Discovery Yachting in charge of performing check out, while wearing a face mask, shall enter the yacht and in the presence of the crew members, shall disinfect his/her hands (or wash them if this is technically possible) and shall wear (unused) disposable gloves.
2. We suggest keeping safe distance as possible and having the greatest possible inflow of fresh air during the check-out procedure.
3. After check-out and diver inspection are completed, maximum two crew members (the Charterer and another crew member) will have to return in Base office of Discovery Yachting to hand back:
 - **Yacht's papers and documentation (received upon embarkation).**
 - **"Covid-19 Protection Kit" containing the infrared thermometer and the pulse oximeter (received before embarkation).**
 - **"Journey Logbook" and "Healthcare Logbook" to be examined (located in chart table of yacht).**

"These measures will help feel more confident. Remember that apart from all the precautions, it is hard to imagine a safer place to be than on board a private yacht during this outbreak.

We hope that our honest approach will give the reassurance everyone would need to continue planning the summer holidays with peace of mind while being positive that the situation will get better and better.

We are looking forward to welcoming our clients in wonderful Greece!



Your Discovery Yachting Team

Discovery Yachting mcpy

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Useful phone numbers:

1. National Public Health Organization: +30 210 5212054 or **special four-digit number 1135 (24h/day) for any matter related to Covid-19 disease.**
2. Corfu Port Authorities: +30 26610 326 55 or +30 26610 400 02
3. Marina Gouvia, Corfu, Port Authorities: +30 26610 911 11
4. Preveza Port Authorities: +30 26820 222 26